

2013 Annual Report

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"Committed to the protection of Life, Property and the Environment within our community in a responsible and caring manner."





Once again it is my pleasure to provide the City and citizens of our community with Fire Services' 2013 Annual Report. The report contained herein provides an extensive summary of our operational activities and related statistical data for 2013, including divisional reports from Fire Suppression, Emergency Medical Services, Fire Prevention and Public Education, Support Services, as well as Emergency Management.

Our 2013 Council approved budget was \$18,137,404, which represents 9.9%% of the City's global budget. Revenues for 2013 amounted to \$4,951,552 bringing the net cost for the City to \$13,185,852. During the fiscal year, Fire Services operated within budgetary allocations sanctioned by Council.

Sault Ste. Marie Fire Services responded to 14,287 calls for assistance in 2013 including 2,675 responses from Fire Suppression and 11,612 calls from Emergency Medical Services, up 5% from 2012. Careless cooking previously the leading cause of fire related deaths has now declined significantly, reversing negative historical trends which plagued the community prior to 2004. I am also pleased to report that 2013 was our second consecutive year without a fire related fatality. These positive statistics are attributed in part to Fire Prevention and Public Education programs that pinpoint specific problematic areas and reach our target audience. In addition the "In Service Smoke Alarm Program" delivered by Fire Suppression crews has achieved the highest compliance record in the Province.



A committee was struck early in 2012 to begin the planning phase for the replacement of 1999 Pumper/Ladder truck deployed from Number 4 Station. Insurance underwriters require front line apparatus be 15 years of age or less as one of the many factors in maintaining our insurance rating. Council approved the purchase in September 2013 and delivery is expected in the fall of 2014.

As part of the Provincial government's ongoing efforts to transform public services, in 2013 the Office of the Fire Marshal and Emergency Management Ontario were integrated. This newly integrated organization will strengthen the co-ordination and delivery of community safety programs.

On November 20, 2013 the Federal Minister of Transport announced a new regulation intended to improve emergency planning by local governments and first responders. This new regulation requires all railway companies operating in Canada to provide yearly aggregate information on the nature and volume of dangerous goods they transport by rail through a municipality.

Fire Services continues to take proactive measures towards enhancing internal health and safety policies and wellness programs in an effort to achieve the City's 'Target Zero' policy for workplace related injuries and illness. To further advance this initiative, Senior Fire Management will continue to promote a healthy work environment within our department by scheduling regular team building meetings and exercises. A joint Labour/Management Wellness Committee established in 2012 has proven useful in determining the most feasible and effective wellness programs for our staff 's participation.



A number of efficiencies over the past year were implemented including purchase of a used response vehicle for Platoon Chiefs, saving the City \$28,500. The buyout of Fire Prevention and Support Services vehicles realized a savings of \$44,000 as these vehicles were procured through shared lease arrangements with local dealers. In early 2013 an online process for Open Air Burning Permits was introduced, providing significant operational efficiencies. We will continue to be diligent in identifying efficiencies which reduce expenses, generate additional revenue or provide an enhanced level of service for our community.

Firefighter competencies have increased considerably over the past decade with training and certification in a vast array of specialized rescue operations, enhancing our level of service.

Emergency Medical Services added 643 senior citizens to the "My Medication Program" bringing the total for 2013 to 1,448 dwelling units. This program is designed as a useful resource for paramedics and other caregivers attending to a patient by providing pertinent information to personnel on scene. While paramedic crews continue to deliver the highest level of patient care standards for the community and outlying areas, programs such as this contribute greatly towards service efficiency.



Fire Services achieved the following departmental Key Results Areas

- Renewal of Fire Protection Agreement with the Batchewana First Nation of The Ojibways of the Rankin Indian Reserve for another five year term
- Replacement of Ambulance Number 5454
- Revised departmental succession planning strategy
- Revised departmental policies and procedures
- Revised the City's Emergency Response Plan
- Trained and certified Fire Prevention Officers in By-Law enforcement
- Completed short, medium and long term departmental planning, including Key Results Areas
- Completed a comprehensive risk assessment and hazard analysis for the community

I want to thank and commend Fire Services personnel for their unwavering commitment towards public safety and patient care. These continued efforts ensure the very best in emergency services deliverables for our community.

In closing, I want to extend a sincere note of thanks to Mayor Debbie Amaroso, members of City Council, Chief Administrative Officer Joe Fratesi and City staff for their continued support and assistance.

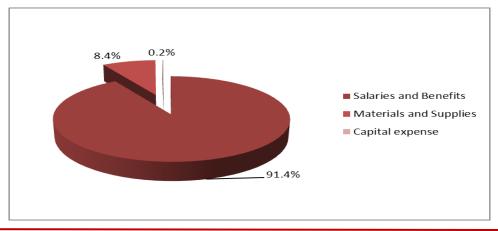
Marcel Provenzano

Fire Chief



## 2013 Approved Budget

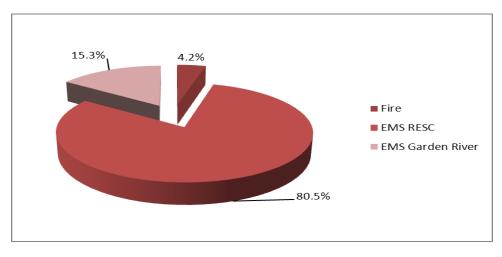
2013 Approved Budget	Fire	EMS RESC	EMS Garden River	СЕМС	Total	%
Salaries and Benefits	\$12,339,550	\$3,550,205	\$602,755	\$88,375	\$16,580,885	91.4%
Materials and Supplies	\$918,245	\$435,220	\$153,935	\$15,335	\$1,5122,735	8.4%
Capital expense	\$32,580		\$1,200		\$33,780	0.2%
Total	\$13,290,375	\$3,985,425	\$757,890	\$103,710	\$18,137,400	100.0%
Percentage	73.3%	22.0%	4.2%	0.5%		





#### 2013 Revenue

Revenue	Budget	Percentage
Fire	\$208,250	4.2%
EMS - RESC	\$3,985,416.00	80.5%
EMS - Garden River Station	\$757,886.00	15.3%
Total	\$4,951,552.00	100%





# Sault Ste. Marie Fire Services Organizational Chart

#### Marcel Provenzano - Fire Chief Robert Rushworth Frank Brescacin Manager **Deputy Fire Chief EMS Operations** Jim St. Jules Paul Milosevich **Suppression Assistant Fire Chief Assistant Fire Chief** Jeff Bowen **Platoon Chiefs** Support Services Fire Prev. & Public Ed **Terry Dubois** Manager **Quality Assurance Platoon Chief Fire Prevention Officers Mechanics** 4 Captains Dan Crozier Dan Fraser 17 Firefighters Rocco Celetti **Bill Wallace** Work Group Leaders Dave Lang Paul Antonello **Platoon Chief Jeff King** Carlo Provenzano 4 Captains 8 Paramedics 17 Firefighters **Brenda Hilderley** Glen Coulter **Dodie Mills** 6 Paramedics **Platoon Chief Administrative Assistant** 4 Captains 17 Firefighters Mary Casola 8 Paramedics Clerical Joe May **Platoon Chief Debra Stares** Paul Hendrie 4 Captains **Kathy Swinn** 6 Paramedics 17 Firefighters **Tracey Wilson**



## Sault Ste. Marie Fire Services

## **Personnel Listing**

NAME	APPOINTED TO DEPT.
RICHARDS, R.	May 30, 1978
BAILEY, D.	October 1, 1979
McDERMID, W.	April 28, 1980
LANG, D.	April 6, 1981
PINNELL, M.	April 6, 1981
COULTER, G.	February 1, 1982
PROVENZANO, M.	February 1, 1982
MAY, J.	February 1, 1982
SWIFT, B.	June 24, 1982
GREGORINI, T.	August 29, 1983
DUBOIS, T.	August 29, 1983
FERRIS, D.	December 19, 1983
BRESCACIN, F.	December 19, 1983
ROBERTSON, D.	January 2, 1985
BARRETT, T.	January 2, 1985

NAME	APPOINTED TO DEPT.
SCHILDROTH, T.	September 2, 1986
CAMPBELL, B.	September 2, 1986
BEACH, J.	September 2, 1986
KOZACK, B.	September 2, 1986
MARTYNUCK, S.	January 5, 1987
PIHLAJA, R.	January 5, 1987
PAGNUCCO, M.	March 9, 1987
GILLESPIE, C.	March 9, 1987
SMITH, S.	March 31, 1987
DIONISI, M.	March 31, 1987
SIMON, M.	March 31, 1987
CARMICHAEL, T.	August 10, 1987
LAJOIE, J.	August 10, 1987
St. JULES, J.	November 9, 1987
GRIGG, D.	March 21, 1988
CHEESEMAN, J.	February 27, 1989
MILLS, D.	May 8, 1989

ADDONITED TO DEDT
APPOINTED TO DEPT.
June 4, 1990
January 2, 1991
May 27, 1991
May 27, 1991
June 10, 1991
May 4, 1992
July 15, 1992
July 15, 1992
January 4, 1993
January 4, 1993
January 4, 1993
January 11, 1993
January 11, 1993
January 11, 1993
January 11, 1993
March 29, 1993
March 29, 1993
May 17, 1993
May 17, 1993



## Sault Ste. Marie Fire Services

## **Personnel Listing**

NAME	APPOINTED TO DEPT.
DUROCHER, M.	March 7, 1994
KENOPIC, M.	March 7, 1994
BOUCHER, D.	March 7, 1994
CAMERON, K.	March 28, 1994
CELETTI, R.	March 28, 1994
PROVENZANO, C.	May 24, 1994
COUTU, D.	March 6, 1995
HACHEY, J.	March 6, 1995
BREAULT, C.	April 3, 1995
JOHNSON, P.	April 3, 1995
MacFARLANE, J.	May 21, 1996
JAREMKO, J.	July 8, 1996
HALLE, D.	August 6, 1996
ELGIE, G.	June 17, 1997
BISHOP, R.	April 14, 1998
CROZIER, D.	August 10, 1998

NAME	APPOINTED TO DEPT.
FOSTER, S.	May 10, 1999
SCORNAIENCHI, M.	May 10, 1999
WEBB, J.	June 5, 2000
McLEAN, M.	June 19, 2000
MILOSEVICH, P.	February 26, 2001
HUCKSON, C.	October 1, 2001
McINTYRE, M.	April 22, 2002
MORGENSTERN, M.	May 6, 2002
STARES, D.	August 19, 2002
ANTONELLO, P.	January 6, 2003
MELCHIORRE, L.	April 19, 2004
RATHWELL, T.	May 9, 2005
O'NEILL, S.	May 24, 2005
SWINN, K.	July 11, 2005
McCARTY, A.	April 25, 2006
BELSITO, F.	June 26, 2006

NAME	APPOINTED TO DEPT.
SPURWAY, K.	May 14, 2007
FEWCHUCK, P	May 14, 2007
MAITLAND, T	September 24, 2007
WALLACE, B.	January 21, 2008
BUNTING, A.	April 21, 2008
TURPIN, B.	May 26, 2008
VAN HOEK, J.	September 8, 2009
FINN, C.	November 30, 2009
WILSON, T.	December 2, 2009
SHAUGHNESSY, R	June 28, 2010
KOCHANOWSKI, D.	October 11, 2011
CROZIER, M.	December 12, 2011
PATEMAN, G.	January 9, 2012
SCOTT, J.	March 5, 2012
BROCKELBANK, N.	October 9, 2012
HANES, N.	December 10, 2012
CUMMING, J.	January 02, 2013
COCCIMIGLIO, D.	March 04, 2013
AGNEW, K.	June 10, 2013



### Sault Ste. Marie Fire Services

## **Personnel Listing - EMS**

Name	Appointed to Dept.
HENDRIE, P.	April 1, 2002
HILDERLEY, B.	April 1, 2002
CASOLA, M.	April 1, 2002
RUSHWORTH, R.	April 1, 2002
KING, J.	April 1, 2002
ORR, J.	April 1, 2002
MARTIN, B.	April 1, 2002
NEAL, S.	April 1, 2002
OLSEN, S.	April 1, 2002
KOIVISTO, E.	April 1, 2002
BENNETT, R.	April 1, 2002
RATHWELL, S.	April 29, 2002
MARSHALL, C.	April 29, 2002
MITCHELL, K.	June 17, 2002
CULINA, D.	Nov 23, 2003
BOWEN, J.	Aug 18, 2003
THORBURN, J	May 31, 2004

Name	Appointed to Dept.
HAINES, B.	July 25, 2005
THOMAS, J	Jan 31, 2006
ONOFRIO, T.	May 23, 2006
VAN HORNE, K.	June 20, 2007
RIBIC, K.	June 18, 2008
NORRIS, J.	July 3, 2008
CESKAUSKAS, J.	Dec 8, 2009
ZANATTA, K.	Jan 5, 2010
HICKEY, M.	Feb 11, 2010
STRACHAN, J	March 16, 2011
SOLOMON, K.	March 16, 2011
CAPANCIONI, R.	March 16, 2011
CAIN, T.	June 22, 2011
DOYLE, C.	Jan 16, 2012
CALLAHAN, J.	July 19, 2012
VALENTE, J.	Oct 22, 2012
GUILIETTI, D.	Dec 18, 2012

#### **Part Time**

Name	Appointed to Dept.
KIRKHAM, K.	April 1, 2002
LANGEVIN, D.	June 16, 2003
SADOWSKY, H.	Nov 30, 2009
WELMERS, E.	Nov 26, 2012
NEUREUTHER, S.	Dec 18, 2012
GERWLIVCH, A	June 17, 2013
KLINGENBERG, I	July 18, 2013
SZYMBERSKI, M	October 21, 2013



# **Emergency Response Centres**





### **Alarms Answered From Each Station**

### Dispatch and Response Report

Month 2013	#1 Station	#2 Station	#3 Station	#4 Station
January	66	55	64	94
February	41	60	61	71
March	65	<b>5</b> 3	57	60
April	51	50	56	85
May	94	64	59	86
June	68	67	72	92
July	98	85	96	95
August	75	66	75	87
September	85	76	86	103
October	67	62	79	107
November	75	72	68	81
December	68	84	71	83
Total	853	794	844	1044

#### Out of City Alarms 2013

During the year, 37 alarms were answered to points outside the city:

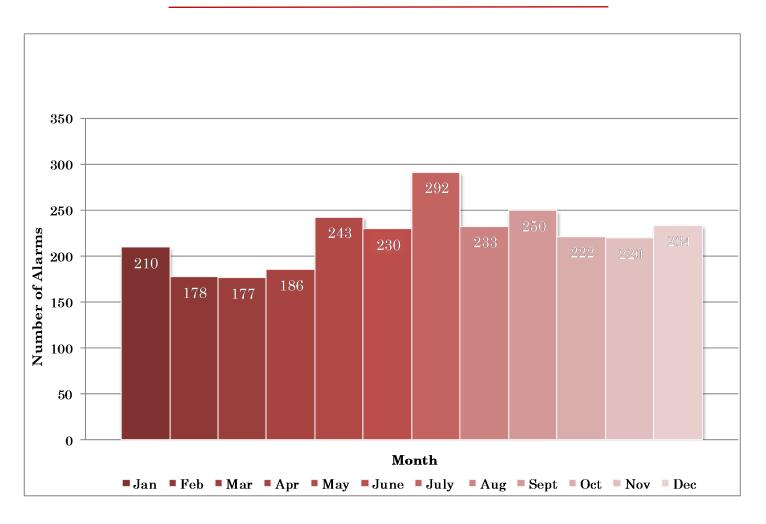
- Aweres Township: 2
- Garden River: 1
- Prince Township: 8
- Ranking Reserve: 25

• Sault Ste. Marie Michigan; 1



# Fire Suppression Alarms 2013

## Number of Monthly Alarms



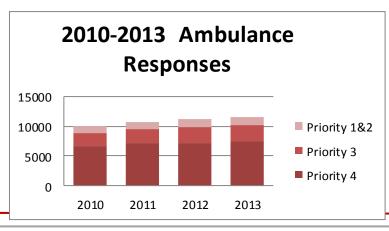
**Total Alarms Answered: 2,675** 



# **Emergency Medical Services' Responses**

#### **Total Ambulance Responses**

Month	Priority 1	Priority 2	Priority 3	Priority 4	Priority 8	Total
January	71	39	236	668	3	1017
February	72	29	170	570	2	843
March	84	54	209	622	2	971
April	73	43	197	616	2	931
May	74	45	210	632	1	962
June	81	42	207	659	3	992
July	75	62	206	624	1	968
August	69	52	247	668	1	1037
September	75	28	236	589	2	930
October	75	51	225	631	1	983
November	82	46	232	589	1	950
December	91	59	231	647	0	1028
Total	922	550	2606	7515	19	11612
Percentage	8%	5%	23%	64%	N/A%	100%



<u>Priority 1</u> - Patient Transfer, deferrable call for up to 24 hours

Priority 2 - Scheduled patient transfer

**<u>Priority 3</u>** - Prompt response, may be delayed for up to 10 minutes or in the event of a Priority 4 call

<u>Priority 4</u> - Urgent, immediate response required; lights and siren used

**Priority 8** - Stand by as requested at Police or Fire scenes

**NOTE:** Priority of dispatch determined by Ambulance Communications Officer working for the Ministry of Health Dispatch Centre



## Fire Records from 1987

Year	Alarms	Population	Estimated Fire Loss	Per Capita Loss
1987	1,057	80,900	1,458,363.00	18.03
1988	1,282	80,900	1,107,874.00	13.69
1989	1,330	81,808	2,019,929.41	24.69
1990	1,326	81,808	2,363,082.00	28.89
1991	1,443	79,366	1,448,528.00	18.25
1992	1,328	81,476	1,139,551.00	13.99
1993	1,402	81,406	3,057,914.00	37.56
1994	1,611	81,476	2,444,813.00	30.01
1995	1,842	81,340	1,788,171.00	21.98
1996	1,584	80,054	2,702,175.00	33.75
1997	2,551	80,054	2,490,849.00	31.11
1998	2,867	80,054	5,621,434.00	70.22
1999	2,527	80,054	2,502,572.00	31.26
2000	2,076	80,054	1,990,912.00	24.87
2001	2,011	74,413	2,001,121.00	26.89
2002	1,934	73,467	2,308,777.00	31.43
2003	1,969	72,744	1,536,383.00	21.12
2004	2,007	72,744	2,321,910.00	31.92
2005	2,220	72,744	2,219,093.00	30.51
2006	2,260	75,000	2,178,053.00	29.01
2007	2,410	75,000	4,268,630.00	56.91
2008	2,386	75,000	2,326,150.00	31.01
2009	2,320	74,948	3,523,320.00	47.01
2010	2,386	74,948	2,787,875.00	37.20
2011	2,463	75,300	3,284,260.00	43.61
2012	2,436	75,683	2,964,130.00	39.16
2013	2,675	75,141	4,304,525.00	57.26

# **2013 Estimated Loss:** Classification of Property

Туре	Loss (\$)
Dwellings	1,470,700
Apartment Buildings	206,000
Garage / Sheds	413,100
Vehicles (cars, trucks,)	360,850
Industry	129,000
Care Facility / Hospital	200,000
Commercial	1,515,000
Miscellaneous	9,875
Total	4,304,525



# Major Fire Incidents in Sault Ste. Marie

Date		Incident	Fire Loss
1997	August 27	MERCAPTAIN SPILL - Natural Gas Distribution Plant - Base Line	
	September 30	NATURAL GAS MAIN BREAK - McNabb Street	
	November 8	G.P. FLAKEBOARD EXPLOSION - Base Line	1,225,000
	December 28	REPEAT RENTALS - Railroad Avenue	250,000
1998	May 8	APARTMENT BUILDING - 43 Lewis Road	112,000
	September 20	COMMERCIAL BUILDING - 687 Trunk Road	3,000,000
1999	January 5	DWELLING - Queen Street East	370,000
	November 17	CARMEN'S SMALL ENGINES - Carpin Beach Road	400,000
2000	August 16	DWELLING - Pim Street	350,000
2001	May 20	MULTI-UNIT DWELLING - Queen Street East	155,250
	October 3	TRAIN DERAILMENT - Bruce & Wellington East	
2002	February 10	LAFRENIERE TRUCKING - 309 Fifth Line	638,500
	August 1	SOO MILL - 296 North Street	510,000
	June 14	MULTI-UNIT DWELLING - 441 Queen Street East	303,500
2004	February 10	DWELLING - 1167 Second Line West2003	275,000
2005	June 22	DWELLING - 70 Spruce Street	190,000
	August 12	NATURAL GAS - Second Line & Farwell Terrace	
2005	September 15	CHIP GRINDER - Owned by Rainone Construction	200,000
2006	April 16	SEWER OUTFLOW PIPE - 2269 Queen Street East	200,000
	December 20	RESTAURANT - 21 Trunk Road	635,000

Date		Incident	Fire Loss
Date			rire Loss
2007	April 8	ESSAR ALGOMA STEEL - 105 West Street	1,200,000
	June 4	ESSAR ALGOMA STEEL - 105 West Street	500,000
2008	January 11	DWELLING - 151 Country Club Place	250,000
	March 14	DWELLING - 349 Second Avenue	336,000
2009	January 24	DETACHED GARAGE - 1409 Base Line	335,000
	June 13	DWELLING - 453 Town Line Road	360,000
	July 17	DETACHED GARAGE - 4 Labelle Ave.	265,000
2010	April 27	MULTI- VEHICLES - 131 Yates Avenue	150,000
	September 26	APARTMENT, FLAT & BUSINESS - 324 Queen Street East	268,000
	December 31	MULTI-UNIT DWELLING - 230 St. Andrew's Terrace	400,000
2011	May 19	MULTI-UNIT DWELLING - 606 Wellington Street East	140,000
	July 18	MULTI-UNIT DWELLING - 120 Andrew Street	250,000
	August 30	COURT FACILITY - 426 Queen Street East	615,000
2012	February 11	DETACHED DWELLING - 55 Edison Avenue	250,000
	July 2	SHED, EXPLOSION - 568 Morrison Avenue	157,700
	September 23	DETACHED DWELLING - 92 Churchill Boulevard	366,333
2013	February 7	NORTHERN BREWERIES 503 Bay Street	129,000
	March 17	MOTOR VEHICLE REPAIR GARAGE 744 Old Goulais Bay Road	500,000
	November 17	B & R AUTO COLLISION 1116 Great Northern Road	1,000,000



## 2013 Sault Ste. Marie Fire Services Statistics

#### Number of Fires with Recorded Fire Loss

Month	Number
January	6
February	8
March	4
April	5
May	5
June	7
July	9
August	6
September	2
October	5
November	7
December	4
Total	68

This table represents fires responded to by fire services. This is a **decrease of 24 fires** with a recorded fire loss when compared with 2012 statistics.

# Total Estimated Fire Loss in Sault Ste. Marie

Month	Building Loss (\$)	Contents Loss (\$)	Vehicle Loss (\$)	Total Loss (\$)
January	270,200	161,500	15,000	446,700
February	354,600	52,000	183,000	589,600
March	250,000	335,000	42,000	627,000
April	40,500	8,000	50	48,550
May	97,000	138,000	1,800	236,800
June	51,300	4,000	70,000	125,300
July	19,550	1,000	2,000	22,550
August	152,225	25,500	-	177,725
September	102,500	50,000	-	152,500
October	476,000	168,500	8,000	652,500
November	909,000	156,500	26,000	1,091,500
December	110,000	10,800	13,000	133,800
Total	2,832,875	1,110,800	360,850	4,304,525



## 2013 Sault Ste. Marie Fire Services Statistics

# Estimated Value / Loss / Savings to Building and Contents

Month	Estimated Fire Loss (\$)	Estimated Value (\$)	Estimated Savings (\$)
January	431,700	1,511,000	1,079,300
February	406,600	3,743,100	3,336,500
March	585,000	1,140,000	555,000
April	48,500	932,450	883,950
May	235,000	237,500	2,500
June	55,300	500,000	444,700
July	20,550	747,000	726,450
August	177,725	943,500	765,775
September	152,500	152,500	0
October	644,500	10,773,000	10,128,500
November	1,065,500	3,264,000	2,198,500
December	120,800	6,527,000	6,406,200
Totals	3,943,675	30,471,050	26,527,375



## 2013 Sault Ste. Marie Fire Services Statistics

### **Causes of Fire Services Responses**

Cause	#	Cause	#
False Alarms - Faulty Alarm Systems	225	Motor Vehicles - Non-Emergency	31
False Alarms - Malicious	16	Incendiarism and Vandalism	8
False Alarms - Good Intent	86	Arson	11
False Alarms - Accidental	294	Hazardous Materials	0
Grass, Bush, Brush and Rubber Fires	150	Matches, Lighters and Candles	3
Chimneys	1	Cigarettes	5
Courtesy Calls (Assist Police, etc.)	185	Electrical	13
Gasoline, Oil (Spills; Leaks)	22	Water Pipe Bursts/Leaking	19
People Trapped (Elevators, Auto)	23	Natural Gas Leak	26
Motors (Overheated; Burnouts)	22	Propane Leak	2
Cooking Oils, Grease, Food on Stove	53	Carbon Monoxide	243
People Locked In/Out of Buildings/Apartments	18	Medical Calls	982
Combustibles	1	Water/Ice Rescue	6
Furnaces, Stoves	0	Rescues - Other	20
Fireplaces (Overheated; Defective)	2	Undetermined Calls	23
Hot Ashes	1	Miscellaneous	110
Motor Vehicles - Emergency	74		

**Total Responses of All Types: 2,675** 





# Fire Suppression Division



The Sault Ste. Marie Fire Suppression Division is one of only 28 full time fire services in the province of Ontario. A total complement of 88 personnel within the Fire Suppression Division provides our community with fire protection services. Staffing levels vary from 17-22 personnel on duty per platoon, depending on holiday assignments and sick leave.

Through the years job functions of a career firefighter have evolved to include, response to fires, ice/water rescues, vehicle extrication, confined space rescues, trench rescues, hazardous materials incidents, water based small craft fires/rescues, airport emergencies and tiered medical responses.

Upon arrival at any given incident the primary response objectives of the fire service are preservation of:

- Life safety,
- Fire/incident control and,
- Property/environmental conservation.

These response objectives enable our Fire Suppression personnel to have clear and consistent direction during any emergency incident.



The Deputy Fire Chief – Suppression is responsible for the daily operations of the Fire Suppression Division. This includes but is not limited to:

- Attendance management
- Promoting health and wellness
- Managing and coordinating all training activities
- Creating, maintaining and applying department policies and procedures.
- Quality assurance of reports
- Health and Safety of Suppression Division
- CBRNE activities
- Liaison with other City departments and private industry.
- Resolving worker / employer discrepancies within the Collective Agreement

During 2013 Sault Ste. Marie Fire Services (SSMFS) retired four of our Fire Suppression personnel leaving our service with a void of over 129 years of experience.

The following personnel retired in 2013:

- Captain Rob Hewitt retired February 28, 2013 29 years 2 months' service
- Platoon Chief Bruce Lash retired May 31, 2013 35 years' service
- Captain Wayne McDermid retired Dec 31, 2013 33 years 4 months' service
- Captain Brent Swift retired December 31, 2013 31 years 6 months' service

SSMFS is grateful for the years of dedication and loyalty provided by these four employees and wishes they enjoy as many active years of retirement.



Three new recruits were hired to replace the retirees:

- Jordan Cumming hired January 2, 2013
- **Derrek Coccimiglio** hired March 4, 2013
- **Kyle Agnew** hired June 10, 2013

As a result of four retiring officers, three of our personnel were promoted to the rank of Captain and one promoted to the rank of Platoon Chief:

#### **Platoon Chief:**

- Terry Dubois promoted June 4, 2013 <u>29 years 10 mths' of service</u>
- <u>Captains:</u>
- Michael Pagnucco promoted March 4, 2013 <u>26 years' service</u>
- Chris Gillespie promoted June 4, 2013 <u>26 years 2 months' service</u>
- Scott Smith promoted January 1, 2014 <u>26 years 10 months' service</u>

Going forward SSMFS has developed a succession plan to replace personnel who are eligible to retire over the next four to five years. This includes a recruitment drive held in the spring/summer of 2011. Over 220 potential recruits applied; during the weeks that followed an extensive hiring process condensed the number to a list of 22 recruits.



As of December 31, 2013 SSMFS has hired four recruits from our current list. Senior Management estimates by the end of 2014 SSMFS will offer employment to a minimum of five new recruits which will reduce the original list of twenty two down to thirteen.

Personnel who start their career as communication operators are eventually assigned as a fourth class firefighter. Annual testing of eligible staff who successfully pass their class exams qualifies them to be promoted to the next level until they achieve the rank of first class. This process is delivered, monitored and evaluated by our Platoon Chiefs through the office of the Deputy Fire Chief. In 2013, thirteen personnel successfully participated in this promotional process.

Fire Suppression crews continued with their involvement in Fire Prevention initiatives, conducting regularly scheduled visits to various residential establishments in our community. In 2013 our Fire Suppression personnel continued with the 'Home Fire Safety Awareness' program. The program ran from May to September. Fire Suppression personnel provided the public with literature and general knowledge applicable to Home Fire Safety Awareness. In addition suppression staff also continued to assist the Fire Prevention Division with other Public Education Programs.

The Fire Suppression Division will continue to stay focused on providing residents of our community with an effective and essential emergency service by maintaining and enhancing the programs currently in place.



#### Training / Activities

Fire Suppression crews are required to maintain their competencies under the direction of the Deputy Fire Chief and Platoon Chiefs. The program development, management and documentation of all training related activities are monitored through the office of the Deputy Fire Chief.

The Deputy Fire Chief sets the parameters for the yearly training schedule. Officers and Acting Officers are accountable to deliver the subject matter which covers a wide range of firefighter competencies. In addition to regularly scheduled training, Officers are required to identify specific training needs for their respective personnel and to ensure that these training

objectives are achieved. Officers document and record their personnel's training hours in the department's CriSys reporting system.

A total of 24,971 training hours were recorded in 2013 for our Fire Suppression staff. This marks an overall decrease of 1,228 hours compared to 2012 for a 5% decrease in annual training hours. This statistic reflects an average of 284 annual training hours per individual.





SSMFS continues to deliver specialized training to suppression personnel.

The following specialized training is provided:

- Ice/Water Rescue Program
- Firefighter Survival
- Confined Space
- Hazardous Materials –CBRNE response
- Vehicle Extrication
- Wild Land Forest Firefighting



During the winter of 2013 suppression personnel reviewed the theory components and performed practical ice water rescue techniques. Our eight ice water rescue technicians provided the training.

In 2014 SMFS will acquire a qualified agent to certify six to eight suppression personnel in Swift Water Rescue competencies at the Technician Level. This will assure that SSMFS will have an adequate source of associate instructors to provide the necessary annual training.



Since 2005 SSMFS has developed an Associate Instructor program within our department. By acquiring expert third party private contractors, select suppression personnel are trained to the Technician Level enabling them to provide the learned skills to the rest of their respective platoon members. Auto extrication provided by the Ontario Fire College was the first program SSMFS personnel attended to become associate instructors. Currently SSMFS has twenty Associate Instructors who deliver six specialized programs to our suppression staff.















#### **Highlights of Training Activities for 2013**

#### January - March - #1 Platoon

- Reviewed and practiced Ice/Water Rescue techniques from both shore-based and water-based positions utilizing WR1 (water rescue craft). Associate Instructors were Captain Scott Smith, Firefighters Ray Zorzi and David Halle.
- Scenarios were set at Bellevue Marina, Pine Street, just south of the civic boat launch. Evolutions included victim cold water rescue and firefighter self-rescue techniques.
- In March, Ontario Fire College (OFC) presented Company Officer 401 series. Training was conducted at the Prince Fire Volunteer Fire and Training Centre. Completing this 20 hours program were Firefighters Tyler Rathwell and Jeremy Van Hoek, Captain Michael Dionisi and Platoon Chief Terry Dubois.

#### April - June - #1 Platoon

• Platoon Chief Dubois attended a week long Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Partners Team Training Program held at the OFC campus in Gravenhurst. CBRNE Level 2 and Level 3 teams from across Ontario attended sessions on new equipment available, chemical suicide-hydrogen sulfide, clandestine lab and explosive devices. Decontamination practices included technical and dry decontamination as well as review of hazardous materials and provincial team training. Presenters included OPP-UCRT Team, forensic specialist Eamonn McGee. Hazardous materials experts and special presentations from Canadian Coast Guard Spills Action Team.



#### April - June #1 Platoon continued

- Annual portable pump training was completed in early spring in anticipation of grass fire season.
- In Service program began with firefighters providing public education and smoke alarm awareness during this door-to-door campaign.
- Pumper companies conducted pump operations involving aerial ladder operations, relay pumping and drafting procedures. This scenario based evolution was conducted at Bush Plane Museum under Captain Mirt Pinnell.
- Union Energy technicians conducted a natural gas pipeline review of safety procedures and incident scene control for #1 Platoon at the RESC.

#### July - September - #1 Platoon

- Fire crews practiced airport response procedures at Sault Ste. Marie Municipal Airport. The scenario involved fire service operations of RED 2 supported by tanker water shuttle. These exercises were simulated during airport staff off-duty hours. SSMFS continued qualifying operators for RED 2 airport crash truck as well as tanker operators.
- Pumper/truck rodeo conducted at RESC are exercises to develop skills operating all fire service heavy vehicles. Novice drivers practiced negotiating a simulated obstacle course and braking tactics.
- High Rise training conducted at Knights of Columbus Towers included aerial procedures. Standpipe connections are rehearsed with firefighters flowing water to remote locations (top floor) hose cabinets.



#### October - December - #1 Platoon

- #1 Platoon certified 19 firefighters in wild land firefighting tactics per SSMFS agreement with the Ministry of Natural Resources.
- Auto Extrication practices conducted at Andre's Auto Recyclers were accomplished with heavy hydraulics observing safety procedures and scene management. Evolutions of victim rescue included scene stabilization, glass management, cosmetic removal, dash spread as well as door and roof removal.
- Platoon Chief Terry Dubois attended a Hazardous Materials Technician course held at OFC in November. CBRNE teams from Ontario and a team from Drummondville, Quebec were in attendance. Course program included bulk carriers, detection and monitoring equipment, plugging and patching. Training wrapped up with a mock scenario held on OFC campus.

#### #2 Platoon

#### January - March - #2 Platoon

- Associate Instructors Firefighters Sandy Gardiner and Dave Boucher delivered Technician Level Ice/Water Rescue training. Rescue procedures for a victim who had fallen through the ice were reviewed during these scenarios which were located southwest of the Pine Street Marina water entrance. These scenarios provided firefighters with practice wearing personal protective equipment, working in sub-zero temperatures as well as use of all equipment dedicated to this type of Ice/Water rescue.
- New recruits, Nathan Hanes, Kyle Agnew and Neil Brockelbank successfully completed 17 mandatory components of the Ontario Fire Service Standards qualifying them to respond on apparatus to alarms.



#### April - June - #2 Platoon

- #2 Platoon crew were recertified by St. Johns Ambulance in CPR., HCP and Automated External Defibrillator (AED).
- Water Rescue 2 vessel was taken out of winter storage and put back in service. Operating Guidelines related to water rescue and WR2 were reviewed by our platoon's crews. A new GPS chart plotter was added to our equipment and we practiced with this navigational aid Our crews also reviewed procedures for navigating the Sault Ste. Marie lock.
- All pump operators participated in annual portable pump training in preparation for grass fire season. Scenarios using various pumping procedures were created to challenge crews.
- Guest speakers delivered lectures; Red Cross on their function and resources; Union Energy on Natural Gas incidents.
- Annual In Service home smoke alarms and carbon monoxide (CO) detector program started with firefighters out three evenings per week in various neighbourhoods throughout the City.
- Ongoing Pre-plan updates and creation of new plans commenced with all fire stations reviewing and updating plans in their zones.
- Fire stations began their spring cleaning; painting various locations, yard cleanup and deep cleaning of assigned areas,



#### July - September - #2 Platoon

- In Service home inspections continued through this period.
- With the cooperation of Sault Ste. Marie Police Service, Fire Services' firefighters were permitted to use their training house at RESC. This house was filled with artificial smoke and our crews performed search and rescue in a simulated environment. The crews' scenario was rescuing a fallen firefighter using our Rapid Intervention Kit.
- Firefighter self-rescue techniques were reviewed by crews at RESC and practical scenarios were performed utilizing in-house training aids.
- Candidates for Captain promotions were allotted time to study and research in preparation for upcoming promotional exams.
- Pre-plan updates continued.
- Auto Extrication exercises were conducted on site at Andre's Auto Recycling. Crews practiced using various auto extrication tools such as "Jaws of Life", shears, rams and assorted hand tools. Side, glass and roof removal were the main focus. Scene survey and stabilization were reviewed as well.
- Rope rescue techniques were reviewed and a scenario was staged in a ravine so crews could practice their skills rescuing a victim injured at the bottom of the ravine. A rescue basket was lowered to package the victim. The lowering system was converted to a haul system raising the victim and rescuers to the top of the ravine.



#### October - December #2 Platoon

- Confined space equipment was reviewed and crews became familiar with equipment used for confined space rescue. The tri-pod and "4 to 1" haul system; Allegro ventilation fan; rope rescue equipment were all reviewed in addition to personal protective equipment including fall arrest harnesses, supplied air respirators, Scott escape packs and rescue helmets.
- WR1 was returned to service. Crews reviewed applicable operating guidelines and practical training with the airboat was conducted on St. Mary's River.
- Procedures for airport response were reviewed by crews. Pumper 2 is at the airport regularly keeping up to date on equipment and procedures.
- During the month of December, numerous children were our guests for our annual station tour event during the Christmas break.

#### #3 Platoon

#### January - March - #3 Platoon

- Ice/Water training conducted by Associate Instructors was completed by all personnel on #3 platoon.
- CPR/Defibrillation recertification for all personnel completed by St. Johns Ambulance.
- Firefighter self-rescue scenarios completed by all personnel and monitored by the Associate Instructor.



#### April - June - #3 Platoon

- Haz-Mat equipment reviewed as well as meters
- All on duty personnel participated in practical scenario at seniors home. Evolutions included search and rescue, aerial practice, standpipe systems, entry control and communications.
- Practical hazardous material training scenario at #3 fire station with crew members conducting operations as well as using meters and equipment from Haz Mat trailer.
- In Service home inspections began. Crews conducting door to door visits within their district.
- Numerous pumping operation scenarios conducted in different locations of the city.
- Scenarios on the water using WR2
- Public Relations partnership with the YMCA for Kidz Day.

#### July - September - #3 Platoon

- Auto Extrication training and scenario partnered with Hazardous Materials scenario at local auto wreckers.
- Confined space review at #4 fire station.
- Firefighter self-rescue training continued at RESC
- All crews conducted review of elevators at high rise buildings in city.
- Finished In Service home inspection program
- Review aspects of health and safety through Algoma Public Health
- Crews reviewed and updated Pre-plans



#### October - December - #3 Platoon

- Completion of assigned subjects outlined in the yearly training schedule
- Continued confined space training
- Review of ice/water rescue and chimney fires Operating Guidelines.

#### #4 Platoon

#### January - March - #4 Platoon

- The Technician Level Ice/Water Rescue Program was delivered by Associate Instructor Firefighter Richard Bishop. Platoon members used the St. Mary's River waterfront to review offshore-based techniques and to sharpen our water-based rescue proficiencies.
- New recruit Jordan Cumming, hired in January, was trained on our communications system to which he was assigned for the first six months of his probation. By March 31 he completed the 17 mandatory components of the Ontario Fire Service Standards qualifying him to respond on apparatus to alarms.
- Hydrogen Cyanide training was delivered to crews by Platoon Chief Joe May using a Power Point presentation provided by Sault Ste. Marie Police Service. Personnel were made aware of identifying this product, the immediate dangers and how to mitigate the situation.



#### April - June - #4 Platoon

- All crews were recertified in CPR and Automated External Defibrillator (AED). Training was provided by an external instructor through St. Johns Ambulance.
- Portable Pumps and Pumper Operations training was provided by in house Associate Instructors. Crews were given various scenarios with the expectation to provide proper water pressure and water volume while using fire attack hose lines.
- Annual training to maintain our proficiency on Water Rescue 2 "Buster B" was conducted on St. Mary's River as boating season began. Crews trained on different scenarios that may occur requiring our assistance.
- Guest speakers presented lectures as part of our ongoing Health and Wellness Program. Shelly Pascall, representing Red Cross, provided us with various aspects of the services this agency provides on a local, provincial and global nature.
- Don Van Daele updated our crews on safely conducting responses to natural gas incidents as part of our ongoing working relationship with Union Gas.

#### July - September - #4 Platoon

- Smoke alarm In Service program was conducted throughout the summer during evening hours. Crews ensured smoke alarms were working properly and provided fire safety information to residential occupants.
- Yearly Pre-plan updates were accomplished as crews visited sites on our Pre-plan list and updated any information that had changed since our last site visit.



#### July - September - #4 Platoon continued

- Part of SSMFS mandate is to respond to the Sault Ste. Marie Municipal Airport in event of an aircraft emergency. Crews have been training on potential aircraft emergencies and conducted a scenario using Fire Services' equipment as well as Airport firefighting equipment.
- Candidates eligible for promotion to Acting Captain prepared for their examination process. Crews assisted them in their research and studies. Candidates were assigned a topic for which they were to develop and deliver a teaching plan. Candidates delivered Flashover Training; Ventilation Training; and a HazMat Propane teaching plan using Power Point Presentations followed by practical scenarios.

#### October - December - #4 Platoon

- In anticipation of an agreement between the City of Sault Ste. Marie and the Ministry of Natural Resources in 2014, crews completed training provided by Associate Instructor, Firefighter Paul Makkonen and qualified to the awareness level in Wild Land Firefighting.
- Training on our all season rescue boat, airboat WR1 was completed by all crews with the onset of winter and ice conditions. Operational Guidelines were reviewed and practical evolutions conducted on St. Mary's River waterfront.
- Winter firefighting operations training was a top priority as colder weather set in. Cold weather pumping operations and hypothermia were the topics delivered.
- Kids at Christmas Holiday tours of the main fire station were provided throughout the holiday season.



In conclusion, our Officers and Acting Officers are once again to be commended for the commitment and effort put forth collectively training our Fire Suppression staff. I look forward to the challenges that lie ahead in sustaining and adding to our proficiencies within the fire suppression division. With the support of our fire suppression personnel, we will continue to attain the goals and objectives established by Sault Ste. Marie Fire Services.

The preceding training reports were submitted by SSMFS Platoon Chiefs.

In summary, SSMFS continues to provide a high quality level of fire protection and rescue services to the citizens of Sault Ste. Marie. Our service model is delivered efficiently, optimizing manpower and adjusting to the challenges of running an emergency service. Going forward we will continue to be a progressive, well trained, essential service for the city of Sault Ste. Marie.

Respectfully submitted,

Frank Brescacin

**Deputy Fire Chief** 























## Ontario Fire College

The Ontario Fire College is located in Gravenhurst, Ontario. It was established in 1949 as a training unit within the Office of the Fire Marshal and was the first residential fire college established in Canada. The Province of Ontario, through the Ministry of the Community Safety and Correctional Services, established the Ontario Fire College to provide education and training for members of fire services in the Province.

In 2010, the Ontario Fire College revamped the Company Officer Program. Level 1 and Level 2 certificate programs are delivered off-campus through associate instructors. Upon successful completion of the diploma level courses student-learners are awarded an OFC Company Officer Diploma.





# Ontario Fire College

### The Company Officer Program Courses

#### Level 1

- Legislation/Standards/ **Program Orientation**
- Pre-Incident Planning
- Intro to Essentials of **Incident Management**

#### Level 2

- Incident Management Theory & Size Up
- Advanced IMS Theory
- **Incident Management** Practice
- Specialized Rescue and Response
- Fire Scene Assessment

#### Diploma Level

- Leadership & Communication Theory
- Practical Communications Supervision
- Prevention & Inspections
- Principles of Adult Learning
- Application of Adult **Education Principles**

- Training Administration & Program Planning
- Career Development
- Public Education
- Applied Administration/ Supervision & Equipment Maintenance
- Comprehensive Review & Exam

### The Fire Prevention Officer Program Courses

- Legislation/ Standards/ **Program Orientation**
- Leadership & Communication Module
- Introductory Fire Prevention Module
- Fire Safety Plan Evaluation
- Advanced Fire Prevention Module
- Adult and Public **Education Module**
- Fire Scene Assessment
- Comprehensive Review & Exam



### Ontario Fire College

Brian Kozack	CO 401	January, 2013	
Michael Simon	CO 401	April, 2013	
Scott Smith	CO 401	January 2013	

Hazardous Materials - Tech Level

**Terry Dubois** 

H/M Tech

November, 2013

**CBRNE Exercise** 

Level 2 Certificate

**Terry Dubois** 

CBRNE Exercise June, 2013

#### **Professional Development** Seminars and Specialized Courses

Brian Kozack	CO~50102	January, 2013
	CO~50345	February, 2013
	FSA	May, 2013
Stan Martynuck	FSA	May, 2013
Richard Pihlaja	FSA	May, 2013
Michael Pagnucco	CO~506	January, 2013
	CO~50345	February, 2013
Scott Smith	CO 50102	April, 2013

Jim St. Jules Contract Tendering for March, 2013 Municipalities CriSys User Group June, 2013 **Bill Wallace** Mechanical Officers' Seminar April, 2013 Espar Heater Systems September, 2013 AutoAide Diagnostic Testing December, 2013

Dan Crozier Spartan Chassis Training Espar Heater Systems AutoAide Diagnostic Testing

August, 2013 September, 2013 December, 2013



#### **Provincial Medal**

The Government of Ontario enacted a regulation under the Provisions of Section 26 (1) of the Fire Marshal's Act, effective April, 1971, to award a medal to members of Municipal Fire Departments in Ontario who had completed thirty (30) or more years of service in recognition of their long and devoted service to the citizens of their communities.

Effective January 1, 1985, the Regulation under the Fire Marshal's Act respecting the Long Service Medal changed the years of service from 30 years to 25 years. Any person after serving a total of 25 years or more is eligible upon application to the Fire Marshal, to receive "The Fire Services Long Service Medal."

Investitures are held at the Ontario Fire College each year or at various locations throughout the Province and recipients of the award receive their medal at an investiture if they so desire, otherwise, the award is mailed to the member at their home.

#### 25 Year Service Medal

NAME	POSITION	YRS	NAME	POSITION	YRS
Robertson, D.	Captain	28	Gillsepie, C.	Captain	26
Barrett, T.	Captain	28	Smith, S.	Firefighter	26
Schildroth, T.	Captain	27	Dionisi, M.	Firefighter	26
Campbell, B.	Captain	27	Simon, M.	Firefighter	26
Beach, J.	Captain	27	Carmichael, T.	Firefighter	26
Kozack, B.	Captain	27	Lajoie, J.	Firefighter	26
Martynuck, S.	Captain	26	St. Jules, J.	Asst Chief	26
Pihlaja, R.	Captain	26	Grigg, D.	Firefighter	25
Pagnucco, M.	Captain	26	Fraser, D.	FPO	25

35 Year Service Bar - CAPTAIN RICHARDS

#### 30 Year Service Bar

Name	Position	Yrs
Bailey, D.	Captain	34
McDermid, W.	Captain	33
Lang, D.	Platoon Chief	32
Pinnell, M.	Captain	32
Coulter, G.	Platoon Chief	31
Provenzano, M.	Fire Chief	31
May, J.	Platoon Chief	31
Swift, B.	Captain	31
Gregorini, T.	Firefighter	30
Dubois, T.	Platoon Chief	30
Ferris, D.	Captain	30
Brescacin, F.	Deputy Fire Chief	30



### Federal Medal

In mid-1985, the Government of Canada accepted the proposal for the creation of a service medal for all full-time and volunteer members of the numerous components of Canada's Fire Service. Regulations paralleling those of other Exemplary Service Medals were drafted and a proposed design for the medal submitted to representatives of the Fire Service. Once approved, the regulations and design were forwarded to the Sovereign with Cabinet's recommendations. Her Majesty The Queen signed Letters Patent creating the Fire Services Exemplary Service Medal on August 29, 1985.

The design of the Medal incorporates crossed axes, a hydrant, and a stylized Maltese Cross, an internationally recognized symbol of the fire prevention community. Both are superimposed on a maple leaf, the standard background symbol of Canadian honours. The red of the ribbon represents fire; the gold, common to all Exemplary Service Medals, represents the quality of service honoured.

#### 20 Year Service Exemplary

	~~- , ~	
Barrett, T.	Gould, J.	Pagnucco, M.
Beach, J.	Greve, R.	Pihlaja, R.
Brechin, K.	Grigg, D.	Quesnele, S.
Bumbacco, G.	Kozack, B.	Roberton, D.
Campbell, B.	Lajoie, J.	St. Jules, J.
Cheeseman, J.	Lamorie, S.	Schildroth, T.
Carmichael, T.	Makkonen, P	Shaughnessy, F.
Cole, S.	Mancuso, F.	Simon, M.
Dionisi, M.	Martynuck, S.	Smith, S.
Douglas, J.	McGrath, M.	Stitt, J.
Fraser, D.	Niro, T.	Zorzi, R.
Gardiner, S.	Oliver, B.	
Gillespie, C.	Oliverio, M.	



#### 30 Year First Bar

Bailey, D.
Brescacin, F.
Coulter, G.
Dubois, T.
Ferris, D.
Gregorini,, T.
Lang, D.
May, J.
McDermid, W.
Pinnell, M.
Provenzano, M.
Richards, R.
Swift, B.





**Emergency Medical Services** 



With 2013 well behind us we carry on with thirty-two full time and ten part-time paramedics providing high quality professional pre-hospital care to the city and many surrounding communities we serve. The year was one of continued steady growth and some changes, the majority of which involved statistics and reporting practices. The delivery of land ambulance service is the responsibility of the Sault Ste. Marie District Social

Services Administration Board and through an agreement this is provided by the Emergency Medical Services Division of the Sault Ste. Marie Fire Services. This is accomplished with the current deployment plan of four paramedic crews during the day and three at night every day of the year. The ambulance service is licensed and monitored by the Ministry of Health Long Term Care (MOHLTC). These parties all require various reports and information throughout the year to ensure proper patient care, operational documentation and fiscally responsible delivery of the land ambulance service.



#### 2013 Response Time Performance Plan and Results

The Emergency Medical Services Division dealt with a major change in the reporting criteria and format for response times in 2013. The 2013 Response Time Performance Plan (RTPP) and the Results were reported to the MOHLTC. The results of these reports for all ambulance services in the province are available on the MOHLTC web site. In October the RTPP for 2014 was also submitted defining projected goals and targets for the next calendar year.

This reporting process is legislated by Regulations under the Ambulance Act and requires all ambulance services to submit a predictive plan based on the new reporting standards for land ambulance response times. We are also responsible to report on the achievements of our respective ambulance services for the previous calendar year. Response time is measured in minutes and seconds from the time the dispatcher notifies the paramedic of the call (T2) until the paramedic arrives at that location (T4) as recorded by the MOHLTC Central Ambulance Communications Centre (CACC)



The manager of the Emergency Medical Services (EMS) is responsible to prepare the initial RTPP based on data and performance levels from previous years. The new reporting format is based on 6 levels of the Canadian Trauma and Acuity Scale (CTAS) reflecting patient need as assessed by the paramedics on arrival.

#### Briefly:

- Sudden Cardiac Arrest (SCA): person has no pulse and is not breathing
- CTAS 1: severely ill, requires resuscitation and immediate care
- CTAS 2: requires emergent care and rapid medical intervention
- CTAS 3: requires urgent care (i.e. mild asthma, simple fractures)
- CTAS 4: requires less urgent care (i.e. ear ache, sprains)
- CTAS 5: requires non-urgent care (i.e. sore throat)

The MOHLTC set provincial standards for response times for the two most critical medical responses. Their first target time is within 6 minutes of notification to have a defibrillator on scene for sudden cardiac arrest patients. Public access defibrillators can be used to reduce this time as any responder; paramedic, firefighter, citizen, etc. is included in these statistics. The second category is that within 8 minutes a paramedic receiving a call will arrive on the scene of a patient assessed as CTAS 1. The Service submits separately for each of these as a percent the frequency that they expect to meet those target times.



The service sets the remaining target times for CTAS levels 2 through 5 and the frequency (as a %) that they expect to meet those target times. In laying out the times and frequency of expected success the Sault Ste. Marie plan was based on the 2011 and 2012 statistics and what should be obtainable goals barring any major changes in delivery model and workload. The plan was to start with obtainable goals and adjust plans as the Service felt necessary to provide the acceptable level of care to their constituents.

The attached RTPP statistics table showing targets and achievements does show that the service has met or surpassed the goals set at this time. Historically as workload has increased the percent that each target time has been met is declining. With submission of the plans across the province the Service is able to compare the results with other communities to ensure we are maintaining a performance level that both fulfills the legislated requirements as well as ensures a healthy community

Type of Call by CTAS level	Target Time in minutes (T2 - T4)	RTPP Goal for 2013	Proposed Target Time was met
SCA	6	40 %	59 %
CTAS 1	8	70 %	70 %
CTAS 2	10	75 %	84 %
CTAS 3	15	80 %	94 %
CTAS 4	30	75 %	98 %
CTAS 5	60	75 %	99 %



### IMedic Data Entry Program

All the statistics used for various reports and future planning come from a secure data base that is built by the paramedics themselves through the computerized ambulance call reports that are part of each patient's medical record. Since the middle of 2009 this data has been building and we now have access to over 50,000 records from which to draw statistical information. The data is used in broad searches and general information that helps ensure proper deployment and equipment needs. More specific searches can be done by narrowing the search, even down to the use of a specific piece of equipment or procedure. This kind of search can assist with implementing training initiatives.

Major Call Types 2013	# of Patients		
Minor or Major Trauma	1563		
Short of Breath	571		
Cardiac problems	570		
MVC (Motor Vehicle Accident)	329		
Cardiac Arrests	75		
Baby Deliveries	3		

Total calls for 2013: 11,612			
Average per Day	31.8		
Dispatched "lights & siren" to scene	7,515		
Transported to hospital "lights & siren"	1,436		

Fleet statistics 2013	
Kilometers traveled	222.815
Average Kilometers per day	610km



#### Another Busy Year

In 2013 we recorded just over 11,600 responses where the paramedics arrived on scene, which is an annual increase of almost 4% again. Of those calls, over 8000 were transported to the Sault Area Hospital where care was transferred to hospital staff in an average of 9.7 minutes. This "off-loading delay" time is slightly reduced from previous years; this is good as these delays keep the paramedics from being available if needed.

Many of the patients we transported are transferred to, or from aircraft at the Sault Ste. Marie Airport, these long distance transfers are common for specialized care. Sometimes these are patients returning to smaller community hospitals across the north after being treated at the Sault Area Hospital. Anyone living near the Sault Area Hospital is aware of the many flights the air ambulance helicopter makes directly to and from the hospital helipad. That is a separate service from the land ambulance system, and is primarily based out of Sudbury.

Results of calls 2013	
Patients taken to Sault Area Hospital	8,287
Patients who refused transport	1,313
Patient transfers to or from the airport	884
Calls to the Sault North area	312
No patient found at scene	294
Person left in police custody	57



#### Public Education and Appearances

In 2013 many children and parents learned that not all dinosaurs are extinct as they were introduced to the EMS paramedic's new mascot Terry the Traumasaurus. Terry is a friendly dinosaur that is used at family type events to help introduce the paramedics and children in a safe and friendly environment to lessen fears and help build an understanding of what we do.





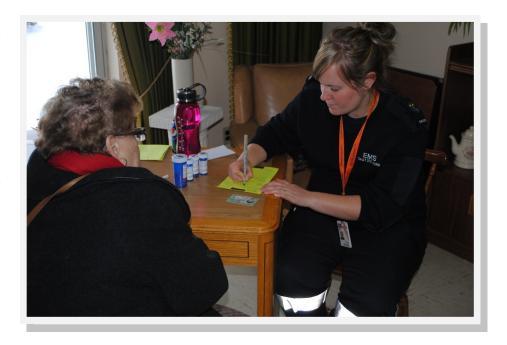
Terry made several appearances in 2013 including his debut at the Kidz Safety Festival and the Santa Claus parade. Despite the snowy day Terry was also out at the Paramedic's Helping the Hungry Food Drive in late November where the public donated over \$3,000 and approximately 2,000 pounds of food that was delivered to the local Soup Kitchen.



### "My Medication" Program Updated

One of the long term public services the paramedics have provided for years got a boost in the spring when staff were available to update our My Medication List program. This program is designed to provide senior citizens with a highly visible card that lists medications, important medical information and emergency contact information that they "post' on their fridge.

These cards are able to provide paramedics with important information if the patient is not able to during an emergency. Staff visited many seniors' apartments and complexes to sit down and confidentially fill out information completing 643 cards 1,448 This at 16 locations. apartments worthwhile program will continue as resources allow.





A critical skill paramedics learn to develop is their own manner of communication with a great range of personalities, ethnic backgrounds, and age groups. Whether reasoning with the scared child or the disoriented Alzheimer's patient their communications skills are often tested more than their medical knowledge.

Another reporting requirement as part of the MOHLTC funding process was a breakdown of demographics of patients transported. The table below shows the age ranges of the patients the service transported in 2013 as well as a male/female breakdown.

Age (yr.)	<1	1-17	18-44	45-64	65-79	80+
# Transported	48	355	1670	2340	2408	2974
Male / Female	16/32	158/197	619/1051	1013/1327	963/1445	908/2066



If there is one message that the Division and Paramedics would like to share, it is that anyone in our community can make the difference in an emergency situation. The simplest things like teaching children when and how to call 911, playing safe and what to do when someone needs help, can all save a life. All adults are encouraged to take First Aid and CPR training. CPR is safe, simple to learn and is a proven factor in successful resuscitation. Businesses, community organizations and service groups are putting automatic external defibrillators (AEDs) in public and private locations. These simple to use lifesavers are a vital part of saving a sudden cardiac arrest victim. Remember paramedics cannot be everywhere at once, but making sure they are notified immediately and providing emergency care until they arrive is something anyone can do!

Prevention is part of a healthy community; safety awareness and injury prevention programs are offered through many venues and agencies. Regulations such as use of bike helmets, seatbelts and safe driving are part of this, but we also recognize healthy life style choices, a balance diet, physical activity and general wellbeing share in keeping our community healthy.

Robert Rushworth

Manager - EMS Division

Robert Rusburth





Sault Ste. Marie Fire Services

# Fire Prevention & Public Education



In 2013 the Fire Prevention Division continued to ensure compliance with clause 2.(1)(a) of the Fire Protection and Prevention Act, 1997. These legislated requirements are performed by the Fire Prevention Division Officers, during routine duties.

In 2013, The Prevention Division once again exceeded the minimum Provincial criteria, as set out by the legislation. The Prevention Division remains proactive in new and innovative education campaigns, directly addressing problematic areas revealed in the Simplified Risk Assessment. Along with education opportunities, the Division remains diligent in routinely inspecting all building stock within the city, ensuring owners are compliant with the Ontario Fire Code. Year

after year the Simplified Risk Assessment indicates Class C – Residential occupancies require the most attention. The importance of working smoke alarms in this area cannot be overstated. Through various programs, mainly Fire Services annual smoke alarm program, we have increased the number of code compliant homes by ensuring working smoke alarms are in place. Once again, compliance above the 90th percentile was achieved.



#### **Public Education Programs**

In 2013 the Prevention Division continued to provide public education using various programs. The Seniors Home inspection, group tours held at the main fire hall and burn permit application have all proven to be good venues for engaging the public to discuss fire safety. As in the past, the division provided numerous lectures to various groups throughout the community.

Continuing to take advantage of the air waves by partnering with the Community Emergency Management Coordinator provided Fire Services additional resources that addressed similar concerns in both areas. In 2013 the Prevention Division continued to provide educational messages in news print, pamphlets and our dynamic message sign board.









#### **School Programs**



Fire Services recognizes our most effective public education initiative is the annual elementary school program. Educating children from JK through to Grade 3 allows the Prevention Division to teach young impressionable children the basics of remaining safe from fire. Over the past several years we have also taken the opportunity to make contact with the Grade 8 class and discuss their role as young adults in fire safety.

In 2013, the Fire Prevention Division presented the "Get Out - Stay Out" program to our local kindergarten through to grade 3, elementary school children. Approximately 30-40 minutes is spent with each grade level presenting an interactive scenario. Fire Prevention Officers provide and display a slide presentation showing various public buildings throughout the community and illustrate the various safety features provided within for the safe evacuation in the event of an emergency. Fire alarm components, exit signs and emergency exit doors were shown and discussions with children as to the purpose and function of each were examined. We discussed the steps needed to implement a home fire escape plan, the dangers of smoke and the procedure used to escape from smoke. Children participate by role playing that they are in a situation where they must exit a building by going through smoke. Children crawl low under smoke and gather at the predetermined meeting place. Smoke alarm operation and maintenance is practiced as well.



The scenario is repeated several times with each student having an opportunity to participate. This program is very well received by the students and has proven to be a valuable teaching asset when covering topics such as; the need to develop, implement and practice a home escape plan; the importance of having a meeting place; the dangers of smoke and how to contact emergency services utilizing 911. A question and answer period follows to reinforce the topics covered.

Along with the primary grades Fire Services takes the opportunity to educate grade 8 classes through a program entitled "Tapp-C" (The Arson Prevention Program for Children) Targeting this age group with information is our last formal opportunity to educate prior to secondary school. The program is presented in a very factual and adult manner. The theme of the lecture is that Fire Services does not take "fire play" lightly. Fire Services discusses potential consequences, both personally and legally for acts such as lighting dumpsters, aerosol containers and various other dangerous fire related acts. We ensure the students understand that playing with fire is not "cool" and has serious ramifications.

Over many years these types of programs have begun to create a fire safe generation. Continuing these programs well into the future will surely decrease fire related injuries, fatalities and property loss in our community.

Over the months of January to May the Prevention Division managed to educate over 3,000 students.



#### **Inspections**

The Fire Prevention Division is mandated under the Fire Protection and Prevention Act to provide inspection services for any request and/or complaint. To remain proactive, the Prevention Division routinely performs general inspections in industrial, institutional, care and detention, assembly, mercantile, business and personal service occupancies to ensure these buildings are compliant with the Ontario Fire Code so they remain safe to inhabit. Adopting the "zero" tolerance approach has proven to be a monumental task with more routine inspections proceeding to Provincial Offences Court.

Type	Amount
Building Inspection	525
Retrofit Inspections	14
Residential Smoke Alarm Insp.	623
Complaints	278
General Information	369
Miscellaneous	101
Flow Tests	0
Fire Alarm Tests	3
Building Re-Check Inspections	557
Retrofit Re-Check Inspections	27
Fire & Explosion Investigations	81
Vandalism & Arson Invest.	4
Burning Permit Re-Inspection	2665
Burning Permit Inspections	697
Total	5,944

The Prevention Division follows the recommended Ontario Fire Marshal guideline 'OFM-TG-01-2012' for fire safety enforcement. The guideline employs a '3 strike' rule which is the accepted standard in the Province. An initial inspection is performed and a detailed inspection report provided to the owner with a date for compliance. Generally, if violations are not corrected, the owner is allotted a reasonable extension and must commit to us a 'letter of intent' with a compliance date. If the work is still not complete, the matter proceeds to the Legal Department for prosecution.



Type	Amount
Property File Search	\$62.00 + HST
Property Re-Sale Inspection	\$108.00 + HST
Day Care Licensing	\$108.00 + HST
Fire Extinguisher Training	\$108.00 + HST
New (First) Burning Permits	\$25.00
Burning Permit Renewal (Annual)	\$15.00
Burning Permit (Weekly Fee)	\$10.00

# CORPORATION OF THE CITY OF S.S.MARIE

User Fee & Service Charges
By-Law 2012 - 11 — Schedule "E"
Effective February 1, 2012

#### In-Service Fire Safety Awareness Campaign

Similar to previous campaigns, the 2013 In Service campaign involved Suppression crews visiting homeowners door to door. The program is performed throughout the spring and summer months in the evenings, three days a week. Fire Suppression crews engage homeowners in discussions regarding home fire safety. Testing and maintaining smoke alarms, fire escape plans and the Carbon Monoxide Alarm By-law were a few of the items discussed. Pamphlet information was provided to the homeowner with a "Self Checklist" designed to assist the owner in recognizing and mitigating common household fire hazards. The pamphlet also contained information regarding Fire Services zero tolerance policy on Smoke Alarms.



#### **Other Services**

In addition to inspections, public education and fire investigations to determine origin and cause, the Fire Prevention Division provides other valuable services. Services ranging from the review of Committee of Adjustment letters, Special Occasion Permit reviews, Barrister file searches to Street and Lane Closures must also be approved by this division. The following table indicates the break down for 2013.

Type	Amount
Station Tours	58
Buildings / Site Plans Reviewed	7
Planning Department Reviewed	27
Committee of Adjustment Reviewed	108
Special Occasion Reviewed	26
Barrister File Searches	28
Lane / Street Closure Reviewed	18
Notice of Violation / Legal	80
Provincial Offenses	33
Smoke Alarm Tickets	3
Fire Safety Plans	89
Fire Safety Plans Reviewed	141
Fire Site Pre-Plans	139
Public Relations	92



#### Fire Prevention Week

"Prevent Kitchen Fires" was the theme for 2013 Fire Prevention Week. Over the week of Oct 5th through the 12th, Fire Services set up a manned display in the entrance of "Home Depot". The display consisted of various prevention messages regarding safe cooking practices. As patrons entered the store they were engaged by Fire Prevention Officers to discuss fire related issues. Prevention officers presented other messages concerning fire safety measures, such as knowing two ways out of all buildings, working smoke & carbon monoxide alarms and identifying household hazards related to fire.

Public education in this regard is an opportune time to remind home owners to test and/or replace batteries in smoke alarms. A display of smoke alarms, batteries, carbon monoxide alarms was conveniently placed adjacent to the display.

#### The Arson Prevention Program for Children

The TAPP-C program is a cooperative effort between the Canadian Association of Mental Health, Algoma Family Services and Fire Services. The intent of the program is to ensure young fire setters between the ages of 2-17 receive education pertaining to the dangers of fire play and setting of fires. Participants in the program are also assessed by mental health professionals. The 2013 TAPP-C program realized continued increases in referrals specifically, concerning the fire safety component. Criminal court offices and the Parole Board of Ontario, utilizing the program as a rehabilitation tool can be attributed to this increase.



### **Building Inspections**

Type	Amount
Apartments	196
Banks	1
Bars / Taverns	1
Barber / Beauty Shops	1
Churches	4
Community Halls	17
Daycare - Assembly	10
Daycare - Residential	8
Detention Facility	5
Dwelling - Residential	60
Garage / Auto Body	5
Grocery / Markets / Meats	2
Group Homes / Homes for Aged	35

Type	Amount
Hospitals / Clinics	4
Hotels / Motels	19
Industrial	10
Miscellaneous Building	6
Nursing Homes	10
Offices	19
Restaurants	24
Rinks / Arenas	10
Schools	61
Stores	17
<b>Total Building</b> Inspections	525



#### **Station Tours**

During the past year, 58 group tours were conducted at various fire stations. These supervised groups of children were from organizations such as Beavers, Cubs, Boy Scouts, Brownies, Girl Guides, various classes from elementary schools and various groups from city playgrounds, nursery schools and church groups.

Туре	Amount
Films	19
Lectures	236
Demonstrations	23
Fire Drills	57
School Presentations	158







#### **Risk Watch Coalition**

In 2013 the Risk Watch Coalition continued to foster relationships with the Algoma District, Huron Superior Catholic and French school boards.

The Risk Watch committee remained active on program sustainability for 2013. Incentives were offered for teachers to work through the resources with their students.

All the elementary schools in Sault Ste. Marie are now trained in the use of the program.

The Risk Watch coalition continues to receive monetary support from Sault Ste. Marie Fire Services, Sault Ste. Marie Police Services, Safe Community Partnership and Arthur Funeral home.

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Paul Milosevich Assistant Fire Chief Prevention Division















Community Involvement



Sault Ste. Marie Fire Services (5)



# **Support Services Division**





Recruits begin their career as cadets and work as Communication Operators in the Communication Room of Fire Services. Support Services Division provides initial training on all facets of the Communication Room, including operation of the CriSys Dispatch System, the Municipal Fire Alarm Monitoring System, the Haz-Mat computer as well as radio and telephone procedures. Three recruits were hired in 2013 and trained as Communication Operators. To maintain their communication operator skills all firefighters receive annual training on dispatch room functions and duties.

### **Municipal Fire Alarm Monitoring**

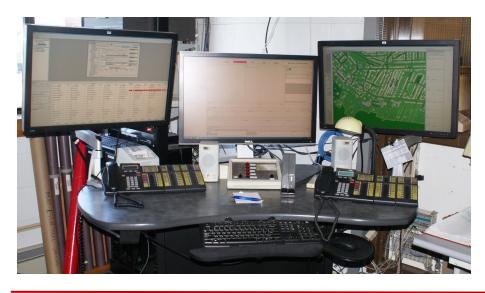
Support Services staff oversee operation of the Municipal Fire Alarm Monitoring System, including installation and maintenance of alarm modules for subscribers, 24-hour monitoring, pre-fire planning and data entry for the computer-aided dispatch system. There are presently 162 subscribers connected to the Municipal Fire Alarm Monitoring System and this continues to be a source of revenue for the City.



### CriSys Dispatch System

The CriSys computer-aided dispatch and records management system is used proficiently by all divisions within the department.

The annual User Group Seminar was attended by the system administrator in 2013. The benefits of this training and new product information will be used this coming year. The Vulnerable Persons Registry data from the Innovation Centre, which is a first of its kind in the Province, has been incorporated in our dispatch system and now has over 265 persons registered to date. This provides valuable information in the event of an emergency involving a registered vulnerable person.







# Occupational Health and Safety

Support Services Division is also responsible for ensuring fire vehicles, SCBA and cylinders, cascade systems, fire extinguishers, ground ladders and aerial ladders are tested per NFPA guidelines and ULC regulations. Some of these tests include testing air quality of the compressor, hydrostatic testing of all SCBA cylinders and fire extinguishers, as well as functional flow testing of all breathing apparatus. Other testing involves non-destructive testing of aerial and ground ladders as well as pump flow capacity ratings on all units







### **Fire Stations**

Support Services Division is also responsible for ensuring fire vehicles, SCBA and cylinders, cascade systems, fire extinguishers, ground ladders and aerial ladders are tested per NFPA guidelines and ULC regulations. Some of these tests include testing air quality of the compressor, hydrostatic testing of all SCBA cylinders and fire extinguishers, as well as functional flow testing of all breathing apparatus. Other testing involves non-destructive testing of aerial and ground ladders as well as pump flow capacity ratings on all units.

### **Vehicles and Equipment**

Support Services staff is responsible for all repairs to Fire Services' vehicles and all Fire Suppression tools and equipment. Regular maintenance as well as annual Mechanical Safety Inspections required on 25 units were completed in 2013. Support Services also work with third party companies to conduct annual pump flow testing as well as ground and aerial ladder

testing per NFPA guidelines. We worked with Smeal to complete specifications and purchase of new 75' aerial to replace 1999 50' truck in 2014. Our mechanics continue to provide servicing and repairs for the ambulance fleet and Police Service-patrol cars. I would like to thank Dan Crozier and Bill Wallace for their efforts and commitment throughout the year to keep our emergency services fleets in good operating condition at all times.





### Training

Training and qualifying new drivers on pumpers and aerial operations are done in conjunction with Platoon Chiefs. Bill Wallace attended the Mechanical Officers Seminar held at the Ontario Fire College in Gravenhurst, Ontario. Other technical seminars for mechanics are held in house during the year as technology and diagnostics are constantly evolving on the vehicles. These seminars prove to be beneficial as new products and technology are discussed along with upgrades of maintenance procedures for various Fire and EMS equipment.

Jim St. Jules

Assistant Fire Chief Support Services









Disasters disrupt hundreds of thousands of lives every year and they often have lasting effects, both to people and property. All communities are challenged from time to time by unforeseeable disasters. The ability to respond to such events quickly and effectively is a central part of community safety.

Emergency Management is defined as organized and comprehensive programs and activities taken to deal with actual or potential emergencies. It is based on a risk management approach and includes not only responding to emergencies but prevention, mitigation, preparedness and recovery as well. By integrating all five of these functions into our Emergency Management Program we shift our focus to addressing the underlying risk and reducing the vulnerability to people and

assets thereby reducing the impact of a disaster.

### Emergency Management Program

Sault Ste. Marie's Emergency Management Program focuses on those hazards that have been identified as having the greatest likelihood of occurrence and the greatest potential impact, ensuring wherever possible that community is prepared to respond to an event. Preparing for a potential emergency can be done through preplanning, public education, training and exercises.



### **Public Education**

#### Vulnerable Persons Registry

A great resource for Emergency Management here in the Sault is one of our many partner agencies, the Vulnerable Persons Registry out of the Sault Ste. Marie Innovation Centre. This past August saw the launch of Remembering 10 Years in 10 Ways, a community wide campaign that encouraged emergency preparedness and commemorated the 10th anniversary of Lewis Wheelan's passing. The public was asked to learn about the Vulnerable Persons Registry, help promote the program and/or get prepared for emergencies in 10 ways.

To kick-start the campaign a ceremony and a BBQ was held on the 10th anniversary of Lewis' passing. VPR partners, registrants, community members and the Wheelan family attended the event to honour and remember Lewis.







# **Preplanning**

### **Contingency Communications Plan**

An important component of the City's Emergency Management strategy is having reliable communications. In the Sault we are very lucky to have the Amateur Radio Emergency Service, commonly referred to as ARES; these radio operators provide backup communications for relaying emergency information. If there is a failure of traditional communication systems such as telephone lines, cell phones or the internet, ARES operators are deployed to set up communication stations at strategic location including Fire Stations 1- 4, the Police Service's building and Mac's convenience stores.

ARES operators display a sign on their vehicle dashboard that reads '911 Reporting'. The public can approach these operators to relay emergency information that would normally be communicated through dialing 911.

### Long Term Care & Retirement Home Community Partner Response Strategy

Long Term Care Facilities, Canadian Red Cross and the Emergency Management

Division partnered to develop a new resource in emergency planning. Together a new document was produced that provides long term care facilities with immediate available contacts and resources to assist their respective emergency response teams in the event of an emergency or in an evacuation of their facility





### **Emergency Preparedness Showcase**

The second annual Emergency Preparedness Showcase continued to gain success as we increased not only the attendance of residents but also the number of partners who took part in displaying their capabilities in an emergency response. There were new specialty displays from exhibitors including the Police Service who along with *Justice* gave a demonstration from their canine unit; Fire Services had their hazardous materials response trailer on scene and allowed volunteers to suit up; and the Canadian Forces was in attendance with multiple pieces of equipment including a MSVS to name a few.

This outreach proved to be a great success providing many of our first response agencies with the opportunity to encourage the public to take steps to be prepared.









# **Training and Exercises**

### Airport Exercise, Tabletop

This year rolled in a two year process to exercise and improve the Sault Ste. Marie Airport's Emergency Plan. November saw the first collaboration with partner agencies when they were invited to participate in a tabletop exercise. The format of a tabletop exercise is a great low stress tool for allowing all participants to become more familiar with an emergency plan, test out individual roles and responsibilities and identify gaps. Participating agencies including; the Sault Airport, Sault Search and Rescue, MNR, OPP, Ambulance Communications, Fire and Police Services all came away from the exercise with a better understanding of the process and suggestions for improvements.



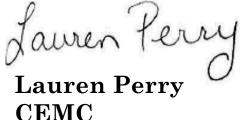




### **Huron Rail Dangerous Tank Car Session**

The Huron Central Railway in collaboration with the Railway Association of Canada held information sessions on Railway Transportation of Dangerous Goods in the Sault Ste. Marie Huron Rail Yard. Participants were provided a training session in addition to having the opportunity to get hands on with the presence of the Safety Training Tank Car a general purpose railroad tank car converted into a classroom on wheels. First responders locally as well from within the Algoma district took advantage of this unique training.











# **Community Outreach**

# **Contact Information**

# Emergency

#### **Dial 911**

### Open Air Burn Permit Hotline

705-949-9898 or

Go to City Sault Ste. Marie Website: www.cityssm.on.ca

#### **Fire Prevention**

705-949-3377

# C.E.M.C.

65 Old Garden River Rd P6B 5A5 **Ph:** (705) 541-5173

# Fire Stations

### #1 Fire Station

72 Tancred Street

P6A 2W1

**Ph:** (705) 949-3335

**Fax:** (705) 949-2341

### #3 Fire Station

100 Bennett Blvd.

P6A 4N1

**Ph:** (705) 946-4253

### #2 Fire Station

363 Second Line West

P6C 6E2

**Ph:** (705) 946-4252

#### #4 Fire Station

65 Old Garden River Rd

P6B 5A5

**Ph:** (705) 946-4254

# E.M.S.

### **#5 EMS Station**

 $(705)\ 575-6260$ 

#### **EMS Services**

(705) 949-3387

# Regional Emergency Services Complex (RESC)

(705) 946-8826





2013



