



Cultural Advisory Board

Community Recognition Award

For the

Corporation of the City of Sault Ste. Marie

Written By the

Sault Ste. Marie Cultural Advisory Board

Approved December 1998
Revised November 2015



CULTURAL ADVISORY BOARD COMMUNITY RECOGNITION AWARD

WHAT IS THE CULTURAL ADVISORY BOARD COMMUNITY RECOGNITION AWARD?

The CULTURAL ADVISORY BOARD COMMUNITY RECOGNITION AWARD is offered annually by the Corporation of the City of Sault Ste. Marie upon recommendation of the Cultural Advisory Board for contribution and commitment in the field of culture as defined in the Cultural Policy for Sault Ste. Marie. Every individual, group or community organization may make one nomination of an individual, group or organization each year, providing an excellent opportunity to reward local cultural achievement.

WHAT DO RECIPIENTS RECEIVE?

An engraved recognition award will be presented to the recipient of the CULTURAL ADVISORY BOARD COMMUNITY RECOGNITION AWARD for activities which are considered to be particularly outstanding or innovative, or which have demonstrated long-term commitment to culture as defined in the Cultural Policy for the City of Sault Ste. Marie. In addition, a commissioned work of art will be permanently displayed at the Civic Centre in recognition of the award, along with a plaque indicating the recipients of this award.

The Selection Committee may award "Certificates of Achievement" for nominees who are not recipients of the "Recognition Award" but whose achievements are worthy of recognition.

HOW DO WE SUBMIT A NOMINATION?

One nomination may be made each year by an individual, group or organization. Nominations must be submitted to the Cultural Advisory Board, c/o the Manager of Culture and Recreation, Civic Centre, 99 Foster Drive, Sault Ste. Marie, ON, P6A 5X6; by May 31st of each year using the appropriate nomination form.

WHAT ACTIVITIES ARE ELIGIBLE?

We encourage nominations related to culture as defined by the Cultural Policy for the Corporation of the City of Sault Ste. Marie.

As stated in the policy, culture is defined as:

Performing Arts: Theatre, dance, opera, music, puppetry

Visual Arts*: Painting, sculpture, printmaking, pottery, fibre and fabric art, woodworking including

Visual Arts includes both Fine Arts and Crafts

Literary Arts: Prose, poetry, story-telling, novels

Heritage Arts:** heritage conservation, identification, protection and interpretation of:

- Intangible heritage - (dance, music, song, story etc.)
- Immovable heritage – (buildings, cultural heritage, landscapes, natural heritage, archaeological and traditional use sites)
- Movable property – (personal property, art, artifacts, documents, natural objects and specimens)

Media Arts: Photography, film, video, print, audio and/or graphics

WHEN WILL WE BE NOTIFIED?

All applicants will receive written acknowledgment of their application and of the decision of the Board.

The Cultural Advisory Board will consider the nominations at a meeting of the Board in June of the year of application. A final decision on the recipient(s) will be made at that meeting or a future meeting as determined by the Board.

The recipient(s) of the CULTURAL ADVISORY BOARD COMMUNITY RECOGNITION AWARD will be announced by press release of the City Clerk's Department previous to the date of the public presentation of the award.

HOW ARE PRESENTATIONS MADE?

The Cultural Advisory Board and the recipient jointly make a recommendation on the most appropriate venue and time for presentation - whether a City Council Meeting, a public event or a private reception hosted by the City Council and coordinated by the Clerk's Department. A budget for the presentation will be predetermined by the municipality.

SELECTION CRITERIA:

1. Nominations must come from an individual, group or organization from Sault Ste. Marie.
2. Every section on the nomination form must be completed **in full**.
3. Nominee is an individual, group or organization.
4. Nomination must be directly related to culture as defined in the Cultural Policy.
5. The nominee and/or the cultural activity must directly relate to the community of Sault Ste. Marie.
6. Nomination information must demonstrate positive community outcomes resulting from the nominee's work.
7. Nomination must be received **no later than May 31st of each year**.

For further information: 705-759-5310



NOMINATION FORM

CULTURAL ADVISORY BOARD COMMUNITY RECOGNITION AWARD

**** VERY IMPORTANT! PLEASE COMPLETE THE FOLLOWING IN FULL ****

If additional space is required please attach and check here [].

NOMINATOR

Name of nominating individual, group or organization:

Contact person (if different from above):

Postal Address: _____ Postal Code: _____

Tel: _____ Fax: _____ E-mail: _____

NOMINEE

Name of Nominee: _____

Postal Address: _____

Postal Code: _____ Tel: _____ Fax: _____

1. Description of activity worthy of recognition. Please be specific and comprehensive.
(This information must be **100 words or less.**)

- 2. Please describe the benefits to culture in our community: innovative, creative or outstanding aspects of this activity or contribution. (This information must be **60 words or less.**)

- 3. Please summarize the background of the nominee. This information will be used to produce a written backgrounder on the nominee. (What other activities are they involved in? This information must be **100 words or less.**)

Signature and Title of Nominator (contact): _____
Signature

_____ _____
Date Title

Send to: Cultural Advisory Board Community Recognition Award
 c/o Cultural Advisory Board
 Recreation and Culture Division
 580, 99 Foster Drive
 Sault Ste. Marie, ON
 P6A 5N1

Collection of Personal Information Notice

Personal information on this registration form is collected under the authority of the Municipal Freedom of Info Act, R.S.O. 1990, Chap. M56 and will be used solely to determine applicable information necessary for application of the "Cultural Advisory Board Community Recognition Award". Questions about this collection should be directed to the above noted address.

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____

APPLICATION RECEIVED BY: _____
(NAME)

ADDITIONAL NOTES: